



NOTICE TO PROCEED

21 November 2022

Date

RUNR ENTERPRISE & SERVICES COMPANY

Unit-G1, Megaland Tower 2769,
F. Buencamino Street, Poblacion,
Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Camera Lenses and Flash** for the **Public Information Office** under **Purchase Request No. 100-22-09-5983**, covered by **Purchase Order No. 22-10-2053** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **MANUEL CESAR P. GONZALES JR.**
Authorized Representative
RUNR ENTERPRISE AND
SERVICES COMPANY

Date: November 21, 2022